

16th IFLA ILDS PRAGUE JOINING INSTRUCTIONS

The IFLA DDRS committee would like to take this opportunity to welcome you to the 16th IFLA ILDS conference which will take place 9-11 October 2019 in Prague, Czech Republic. The following joining instructions will assist with your planning and arrival to Prague.



Table of Contents

Accessibility.....	2
Accommodation.....	2
Accompanying Persons.....	2
Airport.....	2
ATM.....	2
Banks.....	2
Catering.....	3
Certificate of Attendance.....	3
Climate.....	3
Conference Dates and Venue.....	3
Conference Materials.....	3
Conference Program.....	3
Currency.....	3
Dress Code.....	3
Electricity.....	3
Emergency Phone Numbers and Medical Information.....	3
First Aid.....	4
Insurance & Liability.....	4
Internet.....	4
Live Streaming.....	4
Local Culture.....	4
Mobile Phone Charging Areas.....	4
Optional Tours.....	4
Public Transportation.....	4
Refunds.....	4
Registration.....	4

Entitlements.....	4
Wi-Fi.....	5

Accessibility

The conference venue, NTK, is fully accessible as are most metro stations. Please do not hesitate to let us know if you need any assistance with accessibility issues in advance by emailing: info@ilds2019.org before 1 October.

Accommodation

Please see information on our website at: <https://ilds2019.org/accommodation/>

Accompanying Persons

If your accompany person wishes to attend the gala dinner, please contact info@ilds2019.org. Fee for accompanying persons for gala dinner: 1,000 CZK and can be paid in advance via credit card (preferred option; please let us know when you email us so we can generate a payment link) or in-person, in cash.

Optional tours on Friday, October 11, will be reserved and paid with directly with our tour agency. Please see <https://ilds2019.org/optional-tours/>.

Airport

Prague's modern Václav Havel Airport is easy to navigate and we recommend using inexpensive and safe public transportation from the airport to your place of accommodation.

- Official airport webpage: <https://www.prg.aero/en#/>
- Video about using public transportation (airport bus) to travel to the metro: https://www.youtube.com/watch?v=W_CdFjbxehU&t=
- Prague metro map: <https://www.dpp.cz/en/transport-around-prague/transit-schematics/>

ATM

An ATM is conveniently located in the conference venue, NTK, directly across from the entrance to Balling Hall (ground floor).

Banks

Major international banking institutions, credit card companies, and ATMs in and around Prague are plentiful and easy to access. Foreign currency may be exchanged into Czech crowns at most banks or use an ATM to obtain Czech crowns. Bring your passport when exchanging money as you may need it for a transaction. Credit cards issued by major companies are also recognized and accepted at many locations.

Catering

The conference program includes a list of all coffee breaks and meals included with your conference registration: <https://ilds2019.org/program/>

Certificate of Attendance

A Certificate of Attendance will be sent by email after the event upon request only (send request to: info@ilds2019.org) and will not be available onsite.

Climate

October is a pleasant time to visit Prague, with mild temperatures and sometimes rain. Here's a guide to Prague in October: <https://www.tripsavvy.com/prague-in-october-weather-events-and-tips-1502081>

Conference Dates and Venue

9-11 October 2019 (committee meeting: evening of 8 October)

All program activities will take place at the National Library of Technology in Prague (NTK), Balling Hall, located on the ground floor of the library. Address and a video showing you how to get to the library from the metro: <https://www.techlib.cz/en/2753-contacts>

Conference Materials

Conference materials will be available for collection onsite in Balling Hall when you register.

In an effort to go green, we are printing name tags instead of providing badges, will not be serving beverages in plastic bottles, and will be limiting printed materials.

Conference Program

A continuously updated program is available at: <https://ilds2019.org/program/>

Currency

Czech crowns. All major credit cards are widely accepted in the Czech Republic.

Dress Code

The dress code is informal for all events.

Electricity

Electric current is 230V AC (50Hz) with Type E plugs. Appliances from North America need a transformer and those from other countries may need an adaptor. List of countries which use Type E plugs: <https://www.iec.ch/worldplugs/typeE.htm#targetText=The%20Type%20E%20electrical%20plug,plugs%20are%20rated%2016%20amps.>

Emergency Phone Numbers and Medical Information

In order to report information regarding an incident, please:

- Speak English (if possible)
- Give your first and last names
- Shortly describe the situation and location of the incident

Important phone number:

- European emergency line: 112 (guaranteed English-speaking operators)
- The Czech Republic's international calling code is +420.

First Aid

If you require first aid during the conference, please go to the NTK security desk (entrance NTK3/ground floor).

Insurance & Liability

Attendees are advised to arrange their own adequate travel and medical insurance. No responsibility will be accepted by the conference organizers.

Internet

A Wi-Fi password will be provided at registration and Eduroam is also available.

Live Streaming

For the first time, IFLA ILDS will be providing live streaming for those unable to join the event in person. Follow our social media for announcements and details.

Local Culture

The Prague Honest Guide videos provide a useful and entertaining overview of coming to Prague as a visitor: <https://www.youtube.com/channel/UCt7oj318jVQi7vRbc1bNjJA>

Mobile Phone Charging Areas

Mobile phone charging stations are located in the seating areas of Balling Hall.

Optional Tours

List of tours and link to online booking form at: <https://ilds2019.org/optional-tours/>

Public Transportation

Cheap, efficient, on-time, and clean, Prague's public transportation is your best option for navigating the city. Maps and info at: <https://www.dpp.cz/en/transport-around-prague/transit-schematics/>

Refunds

Please note that no refunds can be made during the event and are only made upon request to info@ilds2019.org.

Registration

The registration area is located on the ground floor in the entrance to Balling Hall. View images of the library ground floor at: <https://www.techlib.cz/en/2755-the-building>

Entitlements

Registration fee includes all program events and catering listed at: <https://ilds2019.org/program/>

Social and Cultural Events: buses depart from the library

Event	Date	Time
National Museum	9 October	16:45 gather

Gala Dinner	10 October	16:30 gather
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Wi-Fi

Complementary Wi-Fi will be available to all attendees at NTK and login information will be provided upon registration.

Please note Eduroam members should be able to access Wi-Fi also using their home institution's Eduroam credentials.

If there is any additional information you require prior to your arrival in Prague, please do not hesitate to contact the organizing team at: info@ilds2019.org

We look forward to welcoming you in Prague!

The DDRS Standing Committee and the ILDS Prague Team

Conference Website

<https://ilds2019.org/>

DDRS Information

<https://www.ifla.org/docdel>

<https://www.facebook.com/IFLADDRS/>

<https://twitter.com/IFLADDRS>